

To:
See mailing list

Directive for Cooperation Area Armament's (COPA ARMA) Working Group

References:

- 1) NORDEFECO Guidelines for NORDEFECO Military Level Operational Procedures (GUNOP).
- 2) COPA ARMA Standing Operating Procedure (SOP).
- 3) COPA ARMA Management meeting, YYYY-DD-MM.
- 4) Agreement between the Governments of Denmark, Finland, Norway and Sweden, concerning Cooperation in the Defence Materiel Area; Procurement Annex.
- 5) NORDEFECO Green Acquisition Guide (NGAG).
- 6) The Nordic Codification Contract Clause (NCCC).

Background:

Denmark, Finland, Norway and Sweden have within COPA ARMA's work identified XXXXX as a possible joint cooperation in an armament life cycle perspective. The Working Group shall for example harmonize requirements, exchange valuable information and/or aim for common projects or activities.

Denmark, Finland, Norway and Sweden are planning to participate in the Working Group.

Directive:

The group will be named COPA ARMA WG XXXX.

With the task to:

- Task 1
- Task 2

It will seek to achieve the aims of:

Aim matrix identifier

By means of:

Aim matrix identifier

With objectives to:

Aim matrix identifier

In the service of:

Aim matrix identifier

Joint requirements and procurement.

If the WG is considering joint requirements and performing a joint procurement, the WG may use the cooperation guidelines and templates laid out in references 4, 5 and 6. In such an event the WG must consider at minimum the following:

- 1) Appointment of a lead procuring nation and that nation's responsibilities, relevant procurement procedure, legal requirements, establishment of appropriate management structure and decision making process.
- 2) Identification, harmonization and prioritization of technical, commercial, environmental and codification requirements, Security of Supply (SOS) and Information (SOI) requirements, disclosure issues, requirements for audit, Industrial participation requirements, time schedule, export control related issues, evaluation method, appropriate procedure for handling of complaints, lawsuits and claims from or against Third Parties, procedures for changes, withdrawal and termination as well as contract/framework agreement etc.

Administrative and Reporting guidelines:

The NORDEFECO guidelines form the basis for the co-operation in the Working Group.

The Working Group shall draft a Working Group Charter (SC). The SC is the WG's own starting point for its work. It must be based on the guidance provided in this Directive. The Working Group will forward its Working Group Charter in accordance with COPA ARMA SOP Annex 4 and using the COPA ARMA SOP Appendix 4.3 format to COPA ARMA by YYMMDD.

The WG will be given a team site for all WG members on the COPA ARMA SharePoint , and will be expected to make use of this resource. The chair nation of the WG will post meetings and minutes of meetings on the WG team site.

The WG will deliver an Annual Report to COPA ARMA by last week of November each year or on special request from COPA ARMA or MCC. A Final Report shall be delivered by YYMMDD. All reports and applicable documents are posted on the WG team site.

The WG will decide for itself what nation will host the Kick-off meeting and chair the work of the group. COPA ARMA must be invited to the Kick-off meeting.

The WG has to be prepared to inform the defence industry of their work in an informative meeting with the Joint Nordic Defence Industry Cooperation Group. COPA ARMA coordinates the co-operation between the WG and the JNDICG. COPA ARMA will in co-ordination with the Working Group publish relevant findings on its designated website.

On behalf of COPA ARMA,

Insert venue / 2017

Chair Cooperation Area Armaments
XXXXXXXXXXXXX

Mailing List:

COPA CAPA

COPA ARMA

Denmark:

Denmark:

Denmark:

Finland:

Finland:

Norway

Norway

Sweden:

Sweden:

Sweden

NATIONAL WORKING GROUP REPRESENTATIVES (via COPA ARMA
NatReps)

Referenced documents found at:

www.nordefco.org/documents